



Wednesday 23<sup>rd</sup> June 2021

Dear Families,

### **Re: Mobile Phones**

I have spoken to several parents recently with regards to mobile phones and the school's Leadership Team have used this opportunity to listen to your opinions and review our policies and procedures with regards to mobile phones in school.

We will be making an alteration to our stance, which will come into effect from **Monday 28<sup>th</sup> June 2021**.

### **AIMS AND PURPOSES**

The school's Senior Leadership have taken the decision to allow mobile phones to be brought into school in very specific circumstances.

Children may bring a mobile phone into school if:

- **There is a written agreement in place between school and the family; and**
- **By having a mobile phone in school, it will play a part in securing the child's personal safety on their journey to and/or from school as they are not accompanied by an adult – for part or all of their journey.**

### **Expectations and Procedure**

Before the phone is allowed in school:

- The child's parent/carer will complete and sign our agreement (see Appendix i); a member of the Safeguarding Team will then countersign it – and confirm that the mobile phone can be brought into school. A copy of this letter will be retained by school, with a copy being returned to you

Days that the child needs to bringing their mobile phone into school:

- The mobile phone will be switched off as soon as they enter the school grounds in the morning – as they come through the gate.
- The mobile phone will be given to a member designated member of the Upper Key Stage 2 Team, who will check it is switched off, and lock it away safely for the duration of the school day.
- The mobile phone will be returned to the child at the end of the school day. The mobile phone must remain switched off until the child has left the school grounds.

Further points to consider:

- The phone is brought into school at the owner's own risk; the school accepts no responsibility for any loss or damage whilst the device is on school premises.
- If, during the course of the school day, the child is off school premises, for example on a trip, the mobile phone will remain in school.

- The children travel to and from school in their uniforms; therefore, their behaviour must be exemplary, on their journey, including with regards to mobile phone usage. The school do have the power to intervene if behaviour standards for below our expectations.

A fully signed for must be completed before a child's phone can be brought into school. We suggest, if there is a need for your children to bring a phone to school, that the completed form is returned to school on Friday so the phone can be brought in on Monday.

Yours faithfully,

Miss E. Moffatt

Designated Safeguarding Lead

Phase 3 Leader

## APPENDIX I - Mobile Phone Agreement:

<b>Name of Child</b>	
<b>Description of Model Phone</b> (E.g. Make, Model, Colour)	
<b>Reason for Bringing Phone to School</b>	
<i>I/We hereby give permission for my son/daughter to bring the above-mentioned phone into school. I/We acknowledge that if he/she does not hand it in and/or uses the phone inappropriately for calls, photographs, internet etc. the school will confiscate the said phone accordingly and a parent/carer will need to collect it.</i>	
<b>On Behalf of the Child:</b>	
<b>Signature:</b>	
<b>Name:</b>	
<b>Relationship to Child:</b>	
<b>On Behalf of the School:</b>	
<b>Signature:</b>	
<b>Name:</b>	
<b>Position:</b>	